

FAMILYCORE
ADOPTION SERVICES CONTRACT FOR INTERCOUNTRY ADOPTIONS

1. DEFINITIONS: The parties to this agreement are:

A. "Counseling and Family Services, Inc.," an Illinois not-for-profit corporation, whose principal office is located at 330 SW Washington Street, Peoria, Illinois 61602. Because it better describes its mission, "Counseling and Family Services, Inc." uses the name "FamilyCore", which is the name used in this agreement. FamilyCore is also sometimes called the "agency" in this agreement, and in the attachments to this agreement. The services that FamilyCore provides as described in this agreement are independent of services provided by other entities described in this agreement.

B. _____, whose address is _____, and who is sometimes called "prospective adoptive parent" or "adoptive parent" in this agreement, and in the attachments to this agreement.

C. _____, whose address is _____, and who is sometimes called "prospective adoptive parent" or "adoptive parent" in this agreement, and in the attachments to this agreement.

Although not a party to this agreement, this agreement sometimes refers to a "primary service provider," "primary provider," or "cooperating agency." The "primary service provider," "primary provider," or "cooperating agency" is an adoption services provider chosen by the prospective adoptive parent(s) to provide in-country services in connection with this contemplated adoption. FamilyCore does not represent or control the "primary service provider" in the services that the "primary provider" provides.

_____ The "primary provider" chosen by the prospective adoptive parent(s) to assist with the adoption covered by this agreement is _____.

_____ The prospective adoptive parent(s) have not yet selected an approved "primary provider" to assist with the adoption. Once this approved "primary provider" has been selected, the prospective adoptive parent(s) will promptly provide written notice via electronic or written means to FamilyCore.

_____ FamilyCore will be unable to proceed to perform all of the services to be undertaken by the agency until it has been notified of this "primary provider" and has a signed, client-specific supervised provider agreement on record in the family's client file at FamilyCore.

Where more than one child will be adopted by the prospective adoptive parent(s), any reference to "child" in this document shall be read to include "children".

2. AGREEMENT: This agreement is made on the date that it is last signed by one of the parties, for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties.

3. PURPOSE OF AGREEMENT: The adoptive parent(s) engage FamilyCore to provide those adoption services specifically described as FamilyCore’s obligations under the terms of this agreement for the purposes of completing an intercountry adoption. In consideration of such services, as specified herein, adoptive parent(s) and FamilyCore agree to the terms and conditions set out in this agreement.

4. INFORMATION DISCLOSURE: FamilyCore is committed to a full disclosure to prospective adoptive parents of all appropriate information to assist the prospective adoptive parent(s) in making informed decisions regarding the potential adoption. As a result, FamilyCore discloses to the prospective adoptive parents upon initial contact, in addition to the information contained in this agreement: (1) “Financial Information for Prospective Adoptive Parents” (Attachment A); (2) FamilyCore’s “Complaint Policy and Procedures for Intercountry Adoptions” (Attachment B); (3) FamilyCore’s “International Adoption Program ‘Duty of Disclosure’ Agreement” (Attachment C); and (4) FamilyCore’s policies and practices regarding intercountry adoptions, including general eligibility criteria (Attachment D).

In addition, if requested, FamilyCore will provide the following additional information: (1)The number of its adoptive placements per year for the prior three calendar years, and the number and percentage of those placements that remain intact, are disrupted, or have been dissolved as of the time the information is provided; (2) The number of parents who apply to adopt on a yearly basis, based on data for the prior three calendar years; (3) The number of children eligible for adoption and awaiting an adoption placement referral through FamilyCore. This information is also posted on the FamilyCore website www.familycore.org for public viewing.

5. SERVICES TO BE PROVIDED: The entirety of the international adoption process includes many services provided by qualified and approved adoption services providers. Some of these varied services will be provided by FamilyCore, and some of the services will be provided by other adoption service providers. This section describes which services FamilyCore will be providing to the prospective adoptive family. Unless the service is described in this agreement as a service to be provided by FamilyCore, the service will be provided by the “primary provider” or other adoption service provider.

A, FamilyCore is responsible for entering into a “Supervised Provider Agreement” with the chosen Primary Provider which designates which entity is responsible for each adoption service. This Agreement will be signed and dated by both agencies and kept on file at both FamilyCore and the Primary Provider. The Agreement will be specific to the prospective adoptive family.

B. The following adoption services will be provided by FamilyCore. All other services required to complete the adoption will be provided by the primary provider, or (if applicable) by another agency of the prospective adoptive parents’ choosing.

1. General education and training regarding the adoption process. However, the prospective adoptive parent(s) acknowledge their obligation to supplement this information with other information and

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material, in addition to that provided by FamilyCore. In particular, the prospective adoptive parent(s) acknowledge that adoption is a legal process, the FamilyCore representatives are not attorneys, and are not qualified to give legal advice regarding the proposed adoption. FamilyCore advises the prospective adoptive parent(s) to consult with a qualified attorney regarding any legal questions that they have regarding this agreement and the proposed adoption.

2. Collecting and disseminating medical and social information regarding the prospective adoptive parent(s) and/or the child, as appropriate.

3. Providing home-study services, including interviews with the prospective adoptive parent(s), preparing a home study and home study update, and post-placement/post-adoption reports, if the prospective adoptive parent(s) reside in the State of Illinois.

4. Based on the information provided and all relevant other facts and circumstances, to prepare an honest evaluation of the suitability of the prospective adoptive parent(s) and any identified child to proceed with an adoption.

5. Submission of the home study and/or home study update/addendum, and post-placement/post-adoption reports to the entities requiring such reports as a part of the adoption process.

6. Completes post-placement/post-adoption reports as required by the primary provider and foreign country, informs the prospective adoptive family that they will be required to provide all necessary information for the report(s), discloses who will prepare the report(s), and discloses the fees that will be charged for such report(s) as outlined in FamilyCore's "Financial Information for Prospective Adoptive Parents."

7. At the prospective adoptive parent(s) request, to assist the adoptive parent(s) in the preparation of the dossier of information to be submitted in connection with the adoption, but the primary responsibility of the preparation, translation, and submission of the dossier is that of the adoptive parent(s) and Primary Provider.

C. FamilyCore's obligation to provide these services described above is specifically contingent on the satisfactory payment by the adoptive parent(s) of the fees as required by the fee schedule contained in the "Financial Information for Prospective Adoptive Parents" that is attached to this agreement, and by the prospective adoptive parent(s) performance of the other conditions set out in this agreement.

6. COOPERATING AGENCY: If, for any reason, the adoptive parent(s) use an agency in the United States other than FamilyCore to provide select adoption services, this "cooperating agency" must enter a Supervised Provider Agreement. The other agency, known as the "Primary Provider," "Primary Service Provider," or "Cooperating Agency" will be responsible for the following services: home study review, provision of a referral for a potential adoption, identifying a child for adoption, securing the necessary consent to termination of parental rights and to adoption, obtaining and supplying to the adoptive parent(s) available information about the child, arranging and scheduling administrative, judicial, and/or other proceedings required by the child's country of origin to effect the placement of the child for adoption, communicating with officials authorities and/or orphanage personnel in the child's country of origin on behalf of the adoptive parent(s), review of post-placement or post-adoption

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reports and services, when necessary due to a disruption, assuming custody of the child and providing any child care or any other social service pending an alternative placement.

FamilyCore is willing to work with a cooperating agency of the adoptive parent(s) choosing, provided the agency meets applicable standards and agrees to the requirements set forth in the Supervised Provider Agreement.

A cooperating agency is an agency separate and distinct from FamilyCore; therefore, FamilyCore has no control over the means or manner of the services provided, and adoptive parent(s) must act in accordance with any contract entered into between the adoptive parent(s) and the cooperating agency, including a fee agreement.

7. IN-COUNTRY PROVIDERS: The Primary Provider will work in connection with providers, such as a public or governmental agency or an accredited agency or person, in the sending country towards an adoption for the adoptive parent(s). Adoptive parent(s) acknowledge and understand that no in-country provider is an employee, branch, or affiliate of FamilyCore or the Primary Provider. FamilyCore has no control over the means or manner of the services provided. The prospective adoptive parent(s) agree to promptly provide FamilyCore with all documents and relevant information received from any such in-country providers. The responsibilities listed above will be assumed by the primary provider and the adoptive parent(s).

8. OBLIGATIONS OF THE ADOPTIVE PARENT(S): The adoptive parent(s) agree to fully cooperate with FamilyCore in all ways in FamilyCore's judgment reasonably necessary for successful provision of adoption services. All information provided will at all times be true and complete, to the best of the prospective adoptive parent(s) knowledge, information, and belief. In the event that information provided by a prospective adoptive parent changes while FamilyCore is providing services under the terms of this agreement, the prospective adoptive parent(s) will promptly notify FamilyCore of such change. Changes in the prospective adoptive parent(s) circumstances may impact the ability to adopt a child

The obligations of the prospective adoptive parent(s) specifically include the following actions by the prospective adoptive parent(s):

- A. To meet with representatives of FamilyCore at such times and places as requested by FamilyCore, including the prospective adoptive parent(s)' home.
- B. To provide information to FamilyCore and each other agency connected with the adoption process as FamilyCore and any other agency shall request.
- C. To take such actions as shall be useful or necessary to allow a criminal background investigation to be conducted and completed on the prospective adoptive parent(s) and other persons residing in the prospective adoptive parent(s)' home, to the extent required by federal law or the State of Illinois.
- D. To submit to such health examinations shall be required by any regulatory agency, and to participate in any treatment which a health care provider shall require in order to qualify the potential adoptive parent(s) to proceed with the adoption.

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- E. To prepare, arrange for translation, and submit such information (“dossier”) as shall be useful or necessary for a child to be selected and the adoption to proceed.
- F. To make all arrangements necessary for, and participate, at the prospective adoptive parent(s)’ expense, in such travel to the child’s country of origin as shall be useful or necessary to determine the identity of the child to be adopted, and to participate in such visits, meetings and legal proceedings as shall be required to secure permission for the child to be allowed to reside permanently with the prospective adoptive parent(s) in the United States and the State of Illinois.
- G. To complete trainings as required by FamilyCore, the State of Illinois and as set forth by the primary provider and/or child’s country of origin.
- H. To timely provide such photographs, documents and forms as FamilyCore, and each other agency connected with the adoption process as FamilyCore and any other agency, shall request.
- I. To timely provide such information as will establish that the prospective adoptive parent(s) meet the criteria to adopt a child that they are seeking to adopt.
- J. To promptly comply with all reasonable requests made by FamilyCore.
- K. To timely pay those fees and expenses to FamilyCore made the obligation of the prospective adoptive parent(s) as set out in the “Financial Information for Prospective Adoptive Parents”, as well as the fees and expenses due and owing to any other entity providing services in connection with the adoption.
- L. To submit any required post-adoption reports, including a one-month post-placement/post-adoption report if the primary provider or child’s country of origin does not require a three-month post-placement/post-adoption report.
- M. After placement, to provide access to the child at reasonable times and places.
- N. To be responsible for the immigration process for the child, including paying any and all costs and fees, and obtaining any necessary permanent resident visa.
- O. To be responsible for obtaining travel documents for the child, including passport, exit documents, and U.S. entry visa.
- P. To participate in such post-placement/post-adoption reporting requirements, including a home visit with the social worker and provision of information or pictures at the following intervals, as established by the State of Illinois and the child’s country of origin.
- Q. To waive any claim of confidentiality regarding any information collected by FamilyCore which shall be useful or necessary to convey to any person or entity to allow the adoption process to proceed.

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FamilyCore may be required to notify a unit of government or regulatory agency of the prospective adoptive parent(s)' failure to comply with requests made to the adoptive parent(s) by FamilyCore described above. By law, there are some situations where information regarding a prospective adoptive parent may need to be shared with others without the prospective adoptive parent(s) permission.

In addition, adoptive parent(s) agrees that failure to complete the responsibilities described in this agreement in a timely manner and as required by FamilyCore (or other entity named in this agreement) may result in suspension or termination of services and termination of FamilyCore's responsibilities under the terms of this Contract.

Any such potential termination of the contract would not relieve the prospective adoptive parent(s) of the responsibility to pay FamilyCore (and any other entity described in this agreement) for the fees and expenses incurred prior to the date of such termination.

9. FEES: Because an international adoption can involve a significant financial commitment, FamilyCore wants to make certain that all prospective adoptive parents have a clear understanding of the expected total fees and estimated expenses that will likely be incurred in connection with the proposed adoption. To help with that understanding, FamilyCore's "Financial Information for Prospective Adoptive Parents", which includes the current FamilyCore fee schedule, is attached to this agreement. This schedule contains an explanation of the conditions under which fees or expenses may be charged, waived, reduced, or refunded, and of when and how the fees and expenses must be paid.

Fees paid to third parties are beyond the control of FamilyCore, and may be changed at any time by the third party.

The adoptive parent(s) are solely responsible for paying all fees and costs set out in the "Financial Information for Prospective Adoptive Parents", and in the amounts and at the times specified.

FamilyCore may accept payment for fees from a granting entity or others, yet all fees remain the sole responsibility of the adoptive parent(s). In addition to fees paid to FamilyCore, the adoptive parent(s) understand and accept responsibility to pay agreed-upon fees charged by the other adoption service providers, including a cooperating agency. Fees charged by FamilyCore are fees for services rendered. Fees charged for services rendered are non-refundable and non-transferable. In the event that funds are advanced for a service that is not rendered, fees will be refunded as detailed in the FamilyCore "Financial Information for Prospective Adoptive Parents."

10. DISRUPTION OF AN ADOPTION: By completing an adoption, the adoptive parent(s) understand they are undertaking all responsibilities associated with parenting a child and understand that this is a lifelong commitment. If the adoptive parent(s) are successful in adopting, an adoptive parent(s) will obtain all obligations, duties, and responsibilities of a legal parent towards the child(ren) adopted.

However, FamilyCore understands that, at times, an adoptive parent may choose to terminate an adoptive placement. It is the responsibility of an adoptive parent to notify FamilyCore and the Primary

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Provider when the placement is in crisis so that FamilyCore and/or the Primary Provider may assist the family in seeking support services.

Should an adoptive parent ultimately decide to disrupt the placement prior to finalization of the adoption, the responsibilities set out below will be assumed by the Primary Provider or other adoption service provider. They will make a good-faith effort to locate an alternative adoptive home for the child, identify counseling or other resources for the child and an adoptive parent, and monitor the safety of the child. FamilyCore does not represent or control the “primary service provider” or other adoption service provider in the services that they provide.

The adoptive parent(s) will retain all responsibility, including but not limited to financial responsibility, for care of the child until the child is physically removed from the home and placed in a substitute adoptive home, and legal responsibility for the care of the child is transferred to a new adoptive home, specifically including but not limited to the transportation costs when the child moves from their party’s home to the new adoptive home, and for all costs for the adoptive parent(s) legal representation and processing.

Legal responsibility for the child may either be transferred directly from the adoptive parent(s) to the second adoptive parent(s) or transferred in accordance with the Primary Provider’s Policies and Procedures. The Primary Provider will use its best efforts to locate a suitable adoptive placement and in doing so, consider all relevant factors, including but not necessarily limited to the child’s needs, length of time in the U.S., and his/her wishes, depending upon the age and maturity of the child.

FamilyCore shall have no legal obligation to assume the adopting parent(s) obligations regarding the disrupted placement. If no adoptive home can be located after a good-faith search, then the Primary Provider will take further action, including possible consideration of returning the child to the country of origin with permission of their Central Authority, and any other entity whose permission may be required. The Primary Provider will be responsible to inform the Central Authority and the U.S. Secretary of State in writing of a disruption.

In the event of a disruption, the adoptive parent(s) will comply with all of the provisions of this agreement, and of all statutes, rules, and regulations that apply to the child’s circumstances.

11. DISSOLUTION OF AN ADOPTION: Should an adoptive parent wish to dissolve the adoption after it has been finalized, the adoptive parent agrees to promptly inform FamilyCore and those other entities involved in the adoption, including the Primary Provider who is responsible for the responsibilities detailed below. Should an adoptive parent ultimately decide to dissolve the adoption, FamilyCore does not assist an adoptive parent in locating an alternative adoptive home for the child. An adoptive parent may already identify one such home. Permanency planning is ultimately the responsibility of the adoptive parent(s) and the Primary Provider, though FamilyCore may serve as a resource to the adoptive parent(s) and support the best interests of the child, if necessary and desired by the adoptive parent(s).

Such notice by the adoptive parent(s) to FamilyCore is necessary, in part, to allow FamilyCore to fulfill its responsibilities to the “Intercountry Adoption Accreditation and Maintenance Entity” (IAAME) and the U.S. State Department.

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FamilyCore may assist the Primary Provider in any or all of the following responsibilities: locating an adoptive home, preparing the child for the dissolution and move, transporting the child from the adoptive parent(s) to the new adoptive home, and locating community resources, including counseling, for the child and the adoptive parent(s). FamilyCore will not assume legal or financial responsibility for the child during a dissolution; these responsibilities are entirely that of the adoptive parent(s).

12. DURATION AND TERMINATION OF CONTRACT: This Contract will terminate upon completion of services by FamilyCore for the adoptive parent(s), typically at the completion of post-placement or post-adoption monitoring. Termination of this Contract, regardless of the reason, shall have the effect of relieving both parties of any and all obligations set forth in this Contract, except for the obligation of the prospective adoptive parent(s) to pay any fees and costs due and owing at the time of termination of the contract.

FamilyCore's obligations under this agreement may be interrupted or terminated in the event that FamilyCore has reasonable cause to believe that any obligation to act under the terms of this agreement would be contrary to the best interests of the child(ren).

In addition, either party may elect to terminate this Contract at any point by providing written notice to the other party. Although FamilyCore reserves the right to termination for any or no reason, FamilyCore will seek termination for one of the following reasons:

- A. Failure of the adoptive parent(s) to pay required fees;
- B. Lack of cooperation by an adoptive parent;
- C. Breach of this Contract;
- D. Any determination by an adoptive parent, FamilyCore, or a cooperating agency, that an adoptive parent does not meet the minimum standards for adoptive homes or that placement of a child with an adoptive parent would not be in the child's best interests;
- E. Any change in law or circumstances which, in FamilyCore's judgment, would render the proposed adoption placement difficult or impossible.
- F. A party accepting another child for placement, without prompt notice of such placement to FamilyCore;
- G. Any action by the United States, the State of Illinois, or the country of origin that would hinder or prevent the adoptive placement;
- H. Any "act of God", or change in circumstances that would render performance unreasonably difficult or impossible.

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If, at the time of termination of the contract, the prospective adoptive parent(s) have advanced funds to FamilyCore, and these funds have not been earned by FamilyCore because the services to be paid by the funds advanced have not yet been performed by FamilyCore, then FamilyCore will refund the unearned fees to the prospective adoptive parent(s) within sixty (60) days after the date of termination of the contract.

13. **ACKNOWLEDGEMENT OF RISK:** By signing this Contract, the prospective adoptive parent(s) agree and acknowledge that there can be significant risks associated with an international adoption, including those risks related to the child's country of origin. The prospective adoptive parent(s) understand that because risks exist in the process, FamilyCore cannot assure the adoptive parent(s) that the outcomes will be successful or desired by the adoptive parent(s). The prospective adoptive parent(s) hereby agree that if a risk event occurs, the adoptive parent(s) assume the risk and the consequences of the outcome.

These risks include the fact that information, especially information collected in the child's country of origin, may not be accurate or subject to verification. The child sought to be adopted may be subject to undiagnosed conditions, and to erroneously diagnosed conditions. Some of these diagnoses can only be satisfactorily identified after finalization of an adoption. FamilyCore representatives are not trained medical personnel and cannot offer medical opinions as to the condition of a child being considered for adoption. Any questions regarding the health condition of a child should be referred to a qualified health care professional for response.

The adoptive parent(s) hereby acknowledge that the prospective adoptive parent(s) have been advised of the following risks associated with international adoption and acknowledge that this is a partial list, as not every risk could be anticipated or documented. The prospective adoptive parent(s) understand that such risks may result in difficulties, delays, additional expenses, and may result in an inability to complete the adoption:

- A. Any political, governmental, and administrative conditions in the sending country;
- B. Any political, governmental, and administrative conditions in the receiving country;
- C. Any problems, delays, or failures relating to US-international relations;
- D. The medical, mental, social, emotional, and developmental conditions of the child(ren);
- E. The family background, prior history and care, and previous experiences of the child(ren);
- F. Any changes in laws, regulations, policies, or administrative requirements of the sending country or the United States; and
- G. Any failure of a governmental or administrative judge, official, employee, or agency to promptly process or approve the adoption.

In addition, the prospective adoptive parent(s) acknowledge that any home study and other documents prepared in connection with the adoption will contain not only facts and information, but

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also an evaluation of the prospective adoptive parent(s) suitability to adopt the child that the prospective adoptive parent(s) are contemplating adopting. The reports prepared will include an evaluation of various factors that the adoption staff of FamilyCore will make.

Such evaluations are made based on the information provided to FamilyCore, as well as the observations of FamilyCore staff, FamilyCore staff's professional judgment, and various statutes, regulations, and standards of professional agencies that impact the proposed adoption. FamilyCore representatives have the discretion to make honest evaluations of all the circumstances regarding the proposed adoption, even if the evaluation is not consistent with the prospective adoptive parent(s)' request. Engaging FamilyCore to provide the services outlined in this contract, and the payment of the required fees and expenses, does not guarantee the outcome of FamilyCore's recommendations and evaluation regarding the proposed adoption.

14. **COMPLAINT POLICY AND PROCEDURE:** FamilyCore is committed to providing its services to prospective adoptive parent(s) in a manner that serves the family's needs. In the event that FamilyCore's services fall short of the prospective adoptive parent(s) expectations, FamilyCore's "Complaint Policy and Procedures for Intercountry Adoptions" describes steps that a prospective adoptive parent can take to seek assistance in resolving the complaint.

15. **CONSENT TO DISCLOSURE:** The prospective adoptive parent(s) acknowledge that FamilyCore may take photographs at various training and other events which the prospective adoptive parent(s) attend. In the event that any such photographs contain a likeness of a prospective adoptive parent, the prospective adoptive parent(s) consent to disclosure of such likeness.

16. **ENTIRE AGREEMENT:** This document, and the attachments to the agreement as described above, represent the entire agreement between the parties. This agreement cannot be changed or modified, after it is signed, except in writing, signed and dated by the parties to this agreement. The attachments described above are a part of this agreement, to the same extent as if the attachments were specifically set out in this agreement. This agreement shall be binding on the adoptive parent(s) and their legal successors.

17. **GOVERNING LAW:** This agreement was negotiated and signed in the State of Illinois, and any action regarding this agreement shall be filed in Peoria County, Illinois.

18. **RECEIPT:** By signing this document, each of the parties represents that it has received a copy of this agreement and the attachments described in this agreement, and agrees and consents to them.

19. **SIGNATURES OF PROSPECTIVE ADOPTIVE PARENT(S):**

I, _____, a prospective adoptive parent described in the above agreement, have discussed the proposed adoption and any questions or concerns with a representative of FamilyCore. I understand the terms of this Contract and agree to be bound by them. I understand that after signing by both parties, this Contract enters into effect and cannot be modified unless written agreement is established between both parties. Signing of this Contract serves as my consent for the release of any and all adoption-related information by FamilyCore and appropriate individuals or agencies related to the processing of an adoption.

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Signature of Adopting Parent, Date

I, _____, a prospective adoptive parent described in the above agreement, have discussed the proposed adoption and any questions or concerns with a representative of FamilyCore. I understand the terms of this Contract and agree to be bound by them. I understand that after signing by both parties, this Contract enters into effect and cannot be modified unless written agreement is established between both parties. Signing of this Contract serves as my consent for the release of any and all adoption-related information by FamilyCore and appropriate individuals or agencies related to the processing of an adoption.

Signature of Adopting Parent, Date

20. NOTARIZATION OF SIGNATURES OF PROSPECTIVE ADOPTIVE PARENTS:

State of _____)
County of _____)

_____ personally appeared before me, a Notary Public in and for said state, on this _____ day of _____, 20____. Such person(s) is/are personally known to me, or proved on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to on the foregoing instrument, and such person(s) acknowledged to me that the foregoing instrument is his/her/their voluntary act and deed, executed in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the foregoing instrument the person(s) executed the instrument.

WITNESS my hand and official seal.

Signature of Notary Public

21. AGENCY SIGNATURE:

Initial: _____
Agency Representative

Initial: _____
Applicant

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Applicant

Signature of Authorized Representative at FamilyCore, Date

22. NOTARIZATION OF SIGNATURE OF FAMILYCORE REPRESENTATIVE:

State of _____)
County of _____)

_____ personally appeared before me, a Notary Public in and for said state, on this _____ day of _____, 20____. Such person is personally known to me, or proved on the basis of satisfactory evidence, to be the person whose name is subscribed to on the foregoing instrument, and such person acknowledged to me that the foregoing instrument is his/her voluntary act and deed, executed in his/her authorized capacity, and that by his/her signature on the foregoing instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

WITNESS my hand and official seal.

Signature of Notary Public

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Agency Representative

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